2016 Course Enrolment Guide

Faculty of Education and Arts

Diploma in Visual Arts and Design
(International Students Only)

Melbourne, Strathfield

Information last updated on 28 June 2016

Please note that Course Enrolment Guides are revised regularly and students are advised to check the website for the latest updates. Additional information from your School, Faculty and the University will be sent to your ACU student e-mail address and students must check this regularly. Please note that all e-mail communication with University staff must be sent from your ACU student e-mail account.

HOW TO USE THIS GUIDE

The Course Enrolment Guide is designed to assist students in the selection of units and to ensure that students are aware of the requirements for the completion of their degree. Specific information relating to unit content and assessments will be provided by your School.

Enrolling in units for 2016

1. Refer to Section 1 ‘Course Information’ for the Course Rules for your degree, which contains information on the major, minor and specialisation options available in your course.

2. Refer to Section 2 ‘Course Map’ for the structure of your course. Please note that this may vary depending on the campus where you are studying and/or the year in which you commenced your studies. Make a note of the core units in your Course Map you need to enrol in for 2016. The units specified by name on your Course Map are core units and must normally be completed in the semester shown on the map.

3. Refer to Section 3 ‘General Advice’ for other student matters.
# TABLE OF CONTENTS

1. COURSE INFORMATION ................................................................................................................ 3  
   Course Structure .............................................................................................................................. 3  
   Course Specific Advice ..................................................................................................................... 3  
   Course Advice Information Sessions .............................................................................................. Error! Bookmark not defined.  
   Applying for Credit............................................................................................................................ 4  
2. COURSE MAP ................................................................................................................................. 5  
   Students commencing Semester 1 (from 2014 onwards) .............................................................. 5  
   Students commencing Semester 2, Mid-Year Intake ...................................................................... 5  
3. GENERAL ADVICE ......................................................................................................................... 6
1. COURSE INFORMATION

Course Structure

The Course Rules below outline the structure of your degree, including core units you must complete, as well as the majors and minors available.

To qualify for the Diploma, a student must complete 80cp from the Schedule of Unit Offerings.

This course is designed as an introduction for students interested in a broadly based course that integrates the study of studio-based art, art and design history, as well as theory and graphic design. A student who successfully completes eight units may either leave with a Diploma qualification or continue their studies with a place in the Bachelor of Visual Arts and Design.

The Diploma in Visual Arts and Design is available as a UniAccess-International program. The aim is to provide an opportunity for students from diverse backgrounds to study a selection of units of interest to them in a program that offers a pathway to a relevant Bachelor’s degree. The course is offered on a fee-paying basis and is available to international students (UniAccess-International).

The University Handbook provides more detailed course information, including minimum duration, requirements for completion and unit descriptions. Please follow the link below to view detailed rules for your course:

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Course Rules</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commencing 2014 onwards</td>
<td></td>
</tr>
</tbody>
</table>

Course Specific Advice

Course Coordinators and/or Course Advisors are available to assist with enrolment and re-enrolment. You can telephone, email or contact them in person to make an appointment.

Strathfield, NSW

<table>
<thead>
<tr>
<th>Course Coordinator:</th>
<th>Dr Victoria Carruthers</th>
<th>Course Administrator:</th>
<th>Archana Basnet</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room:</td>
<td>E2.67 Level 2, Block E</td>
<td>Room:</td>
<td>S3.14 Level 3, Block S</td>
</tr>
<tr>
<td>All appointment requests should be emailed to</td>
<td><a href="mailto:victoria.carruthers@acu.edu.au">victoria.carruthers@acu.edu.au</a></td>
<td>All Course enquiries should be emailed to</td>
<td><a href="mailto:FEA.NSASTudentsNSW@acu.edu.au">FEA.NSASTudentsNSW@acu.edu.au</a></td>
</tr>
</tbody>
</table>

Melbourne, VIC

<table>
<thead>
<tr>
<th>Course Coordinator:</th>
<th>Dr Penelope Trotter</th>
<th>Course Administrator:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room:</td>
<td>1.06, level 1, The Arts Precinct, 34-40 Brunswick Street (access via Graham St)</td>
<td>Room: GN09A, Ground Floor, The Arts Precinct, 34-40 Brunswick Street (access via Graham St)</td>
</tr>
<tr>
<td>All appointment requests should be emailed to</td>
<td><a href="mailto:Penelope_Trotter@acu.edu.au">Penelope_Trotter@acu.edu.au</a></td>
<td>All Course enquiries should be emailed to</td>
</tr>
</tbody>
</table>
Applying for Credit

If you are applying for credit for previous studies or recognition of prior learning, it is essential that you submit your CR: Application for Credit form\(^1\) (with necessary documentation attached) at the earliest opportunity. Failure to do so may affect your enrolment options in any given semester.

\(^1\) https://students.acu.edu.au/119582
## 2. COURSE MAP

### Diploma in Visual Arts and Design – Melbourne, Strathfield

**Students commencing Semester 1 (from 2014 onwards)**

<table>
<thead>
<tr>
<th>YEAR 1</th>
<th>Media Units#</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester 1 (February)</strong></td>
<td>ARTS112* Art and Design History and Theory 1 Or ENGL105 English Language Communication Skills</td>
</tr>
<tr>
<td><strong>Semester 2 (July)</strong></td>
<td>ARTS241 2D Studies 2</td>
</tr>
</tbody>
</table>

### Diploma in Visual Arts and Design – Melbourne, Strathfield

**Students commencing Semester 2, Mid-Year Intake**

<table>
<thead>
<tr>
<th>YEAR 1</th>
<th>Media Units#</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Semester 2 (July)</strong></td>
<td>ARTS241 2D Studies 2</td>
</tr>
<tr>
<td><strong>Semester 1 (February)</strong></td>
<td>ARTS109 2D Studies 1</td>
</tr>
</tbody>
</table>

*Students may elect to complete ENGL105 English Language Communication Skills in Semester 1 or 2 in lieu of this unit. Please consult your Course Coordinator.*

#With the approval of the Course Coordinator, a student at the Melbourne campus may substitute one or more Media units, for units in 2D Studies and/or 3D/4D Object Design and/or Graphic Design.

Please make an appointment to meet with your Course Co-ordinator if you have any concerns regarding your unit selection.
Please Note

- All units are delivered in “Attendance” mode, unless otherwise indicated.
- Pre-requisite are indicated in italics.
- Students who do not follow the sequence recommended in their Course Map cannot be guaranteed a clash free timetable or completion within the normal course duration period.
- Students who commenced their study in 2013 or prior should contact their Course Coordinator for advice on their course map and the requirements of their degree.

Study Modes

- **Attendance**: Unit delivered primarily via face-to-face or video conference attendance, at an ACU campus or another location.

- **Multi-mode**: Unit delivered via a combination of online content and a compulsory attendance component (including examinations, practicums, residential etc).

- **Online**: Unit delivered fully online (including assessments).

Prerequisites

A prerequisite is a requirement that must be met by a student before enrolment in a stipulated unit. It is your responsibility to ensure that you meet all prerequisites prior to enrolling in a unit.

3. GENERAL ADVICE

All queries not specifically related to your course, such as admissions, enrolment, fees, scholarships, exams, timetabling and graduations should be directed to AskACU\(^2\).

The Administration & Enrolment\(^3\) webpage also has useful information to help you in managing your studies.

For step-by-step instructions on how to enrol in units via Student Connect, go to the Re-Enrolment\(^4\) section of the ACU website.

---

\(^2\) https://students.acu.edu.au/42835
\(^3\) https://students.acu.edu.au/332297
\(^4\) https://students.acu.edu.au/247957