2016 Course Enrolment Guide
Faculty of Education and Arts

Diploma in Youth Work
Melbourne

Information last updated on 22 April 2016

Please note that Course Enrolment Guides are revised regularly and students are advised to check the website for the latest updates. Additional information from your School, Faculty and the University will be sent to your ACU student e-mail address and students must check this regularly. Please note that all e-mail communication with University staff must be sent from your ACU student e-mail account.

HOW TO USE THIS GUIDE

The Course Enrolment Guide is designed to assist students in the selection of units and to ensure that students are aware of the requirements for the completion of their degree. Specific information relating to unit content and assessments will be provided by your School.

Enrolling in units for 2016

1. Refer to Section 1.‘Course Information’ for the Course Rules of your degree, including information about the major, minor and specialisation options available in your course.

2. Refer to Section 2.‘Course Map’ for the structure of your course. Please note that this may vary depending on the campus where you are studying and/or the year in which you commenced your studies. The units specified by name on your Course Map are core and must normally be completed in the semester shown on the map. Make a note of the core units you need to enrol in for 2016.

3. Refer to Section 3.‘Unit Information’ for details about major, minor and elective units offered at your campus this year. Pay particular attention to prerequisite requirements.

4. Refer to Section 4.‘General Advice’ for other student matters.
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1. COURSE INFORMATION

Course Structure
The Course Rules below outline the structure of your degree, including core units you must complete, as well as the majors and minors available.

In order to qualify for the Diploma in Youth Work, students must complete:

- 80cp as units listed in the course map below

A student who has completed 40cp from the course map may exit with a Certificate in Youth Work.

The University Handbook provides more detailed course information, including minimum duration, requirements for completion, exit points, any available majors/minors/specialisations, Program Core units and unit descriptions. Please follow the links below to view detailed rules for your course:

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Course Rules Handbook Link</th>
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Applying for Credit
If you are applying for credit for previous studies or recognition of prior learning, it is **essential** that you submit your **CR: Application for Credit form** (with necessary documentation attached) at the earliest opportunity. Failure to do so may affect your enrolment options in any given semester.

Course Specific Advice
Course Coordinators and/or Course Advisors are available to assist with enrolment and re-enrolment. You can telephone, email or contact them in person to make an appointment.

**Melbourne**

Course Coordinator: Dr Jen Couch
Room: 1.12, level 1, the Arts Precinct, 34-40 Brunswick street (access via Graham Street)
Phone: 9953 3560
Email: Jen.Couch@acu.edu.au

Course Administrator: Dr Jen Couch
Room: GN.09A, ground floor, the Arts Precinct, 34-40 Brunswick street (access via Graham Street)
Phone: 03 9953 3242
Email: FEA.NSAStudentsVIC@acu.edu.au

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1 https://students.acu.edu.au/119582
# 2. COURSE MAPS

## Diploma in Youth Work – Melbourne

### Students commencing Semester 1, 2016

<table>
<thead>
<tr>
<th>DIPLOMA IN YOUTH WORK</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year 1</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Semester 1</strong></td>
<td><strong>YSED100</strong> Knowing Young People</td>
</tr>
<tr>
<td><strong>Semester 2</strong></td>
<td><strong>COUN110</strong> Humanistic Theories and Interventions <em>(Prerequisite: COUN106)</em></td>
</tr>
</tbody>
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## Diploma in Youth Work – Melbourne

### Students commencing Semester 2, 2016 (Mid-Year Entry)

<table>
<thead>
<tr>
<th>DIPLOMA IN YOUTH WORK</th>
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<tbody>
<tr>
<td><strong>Year 1</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Semester 2 2016</strong></td>
<td><strong>YSED104</strong> The Developing Young Person</td>
</tr>
<tr>
<td><strong>Semester 1 2017</strong></td>
<td><strong>YSED100</strong> Knowing Young People</td>
</tr>
</tbody>
</table>

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**Please Note**
- All core units listed on the Course Map are delivered in “Attendance” mode, unless otherwise indicated.
- Prerequisites are indicated in italics.
- Students who do not follow the sequence recommended in their Course Map cannot be guaranteed a clash free timetable or completion within the normal course duration period.

Students who commenced their studies prior to 2015 should contact their Course Coordinator for advice on their course map and the requirements of their degree.

Study Modes

- **Attendance**: Unit delivered primarily via face-to-face or video conference attendance, at an ACU campus or another location.
- **Multi-mode**: Unit delivered via a combination of online content and a compulsory attendance component (including examinations, practicums, residential etc.).
- **Online**: Unit delivered fully online (including assessments).

Study Load

The standard enrolment load per semester is four (4) units. Students are strongly advised not to exceed this number of units per semester.

Prerequisites

A prerequisite is a requirement that must be met by a student before enrolment in a stipulated unit. It is your responsibility to ensure that you meet all prerequisites prior to enrolling in a unit.

4. GENERAL ADVICE

All queries not specifically related to your course, such as admissions, enrolment, fees, scholarships, exams, timetabling and graduations should be directed to [AskACU](https://students.acu.edu.au/42835).

The [Administration & Enrolment](https://students.acu.edu.au/332297) webpage also has useful information to help you in managing your studies.

For step-by-step instructions on how to enrol in units via Student Connect, go to the [Re-Enrolment](https://students.acu.edu.au/247957) section of the ACU website.